



Lheidli T'enneh

Wheni Lheidli T'enneh ts'inli

January 16, 2024

JOB POSTING

Position	: Language Planner
Division/ Department	: Administration
Salary	: Salary Range: From \$25.00 to \$30.00 basis on education and experience
Type of Position	: Temporary term employment (1 year), with an opportunity for extension based on available funding.
Location & Hours	: Based on Downtown office with occasional need of visiting on reserve offices which is about 22km away from downtown office, Monday to Friday 08:30 AM to 04:30 PM, 37.5 hrs /week.

General Description

Reporting to the Lheidli T'enneh Health Manager, The Language Planner is responsible for the development of the Language Revitalization Plan. The Language Planner will work within and for the community to support new or previous language revitalization efforts and will coordinate and oversee the work of the project plan. The Language Planner will facilitate the work of and assist the community members, leadership, language champions and community partners to develop a community-led, comprehensive language revitalization plan. The first year of the language project is to develop a plan on how Lheidli T'enneh members would like to revitalize language. There will also be the opportunity to apply for additional language funding projects as we gain momentum in language revitalization.

Job Responsibilities

- Develop, guide, coordinate and facilitate the planning process of the Language Revitalization Plan for the language.
- Support new and ongoing language revitalization efforts.
- Facilitate the exchange of information and ideas between key partners including communities who may share the same language.
- Support community-based linguistic research as needed.
- Ensure the Comprehensive Language Status and Needs Assessment is up to date as required.
- Lead in the formation of a language planning team.
- Lead the coordination of language planning activities including an accountability plan, engagement strategy and communication plan.
- Provide support for current and future funding opportunities.

LHEIDLI T'ENNEH - MAIN BAND OFFICE

1041 Whenun Road | Prince George, BC V2K 5X8

p: 250.963.8451 or 1.877.963.8451 | F: 250.963.6954

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- Engage with and utilize the experience of community partners for support, advice, and networking.
- Criminal records check mandatory (working with elders)

Competencies / Experience:

- Having working experience with the Dakelh language dialect is preferred but not required.
- Familiar with First Nations governance structures.
- Experience working with First Nations people at a community level.
- Experience in developing community engagement strategies and communication plans.
- Experience with comprehensive community planning that includes project and budget management.
- Experience with current and emerging language revitalization strategies that will inform the delivery of activities, designing and the implementing of the Language Revitalization Plan or willingness to learn and ability to carry out research.
- Experience or willingness to learn meeting facilitation and interviewing.
- Experience in relationship building with diverse people and groups.
- Ability to respond effectively to sensitive issues, inquiries, and complaints.
- Experience or willingness to learn writing grant proposals and reports.

Skills and Attributes:

Must demonstrate the following:

- **Skills:**
 - Excellent oral and written communication skills, including preparing proposals, reports, and presentations.
 - Demonstrated tact and judgment in interpersonal relationships and conflict resolution.
 - Strong leadership and facilitation skills.
 - Demonstrated skills in planning, project management and budget oversight.
 - Proficient with the Microsoft Office suite (Outlook, MS Word, MS Excel, etc.) and virtual communication platforms (i.e., Zoom, Skype, etc.).
- **Abilities:**
 - Ability to demonstrate cultural safety and humility.
 - Ability to develop, and document workplans, including ongoing adaptation and reporting.
 - Able to build trust and to maintain confidentiality.
 - Have a positive, can-do attitude.
 - Ability to multi-task, set priorities effectively, time manage, and problem solve.
 - Ability to work independently and take initiative.

Project Scope

As a part of the Language Planning team, the Language Planner will facilitate the following activities:

- Continue to implement the current team agreement that reflects the roles and responsibilities of the core language plan working group.
- Develop and support a local community engagement and communication strategy.
- Identify Knowledge Holders who can be committed to the language planning process for the duration of the project, or who are put forward by the community.
- Organize and facilitate community engagement.
- Engage with Knowledge Holders to develop decision making processes for the group.
- Engage individually, in meetings and/or in facilitated workshops – either in person or remotely.
- When required complete or update the comprehensive Language Status Assessment with the support of the Health Manager.
- Deliver community meetings to share project long-term goals and vision.
- Facilitate group discussions of a planning process to build towards a language revitalization plan.
- Complete interim and final reports as required.
- Develop a comprehensive, strategic, and long-term plan for the revitalization and strengthening of the Dakelh language.
- Design and implement a community led, culturally relevant language plan according to the community's needs and goals.
- Draft the Language Revitalization Plan, as well as a set of guiding principles and values that align the plan with the community's cultural foundations.

Application Deadline: Open until filled.

Start Date: As soon as possible.

Benefits:

Lheidli T'enneh offers a full benefit package after three (03) months which includes extended health, dental insurance, disability, life insurance.

How to apply:

Submit resumes, cover letters which clearly states the position you are applying to & three work related references (Please do not use personal reference) to:

Confidence Ben

Human Resources Manager

Lheidli T'enneh First Nation

1041 Whenun Road, Prince George, BC, V2K 5X8

Website: <http://www.lheidli.ca> Email: jobs@lheidli.ca

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